

MINUTES

OF THE 18 OCTOBER 1982

MEETING OF THE FINE ARTS COMMISSION

25X1 1. The meeting was called to order by Acting Chairman [redacted] at 1100 hours in room 7D32, Headquarters. (Chairman Johnson was delayed due to attendance at a funeral service.) Present were:

Members:

Bruce T. Johnson, Chairman

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Consultant:

Representatives:

Visitors:

2. The minutes of the 16 August meeting were approved as submitted. (U)

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3. Committee Reports

## a. Exhibits

(1) The Samovar Antiques presently on exhibit will be displayed until 1 November and will be open to visitors during the 30 October Family Visitation Day.

(2) On 29 October, the Job Fair will be held in corridors 1A and part of 1D.

(3) November - Agency Employee Art Exhibit will run from 2 November to 11 December.

(4) January - African Photography Exhibit, 5-31 January.

(5) February - Black History Month

(6) March - [ ] Agency Photo Exhibit

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(7) April - Marc Mellon Bronzes. The Executive Director concurred in the Chairman's proposal that we attempt to borrow Mellon's bronze bust of Vice President Bush and include it in our exhibit of the athletic figures done by Mellon and now in the Melzac collection. Mr. Johnson will also ask Mr. Melzac if any other portraits by Mellon could be included. (U)

(8) Proposing for May or June--Alcohol Uses and Abuses. An informative discussion of alcoholism and its social consequences (not the medical aspects). [ ]

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[ ] OMS, who is working with the directorates through the OEEOWomen's Group, is coordinating this effort. She will be asked for a more precise indication of what they plan to include, and will be invited to attend the next FAC meeting to describe the proposed exhibit. (U)

(9) Old Chinese Photographs. Six sample enlargements of the photographs were passed around for examination. It was agreed to spend some time in reproducing enlargements and developing a display for exhibition in the latter half of next year. (U)

b. Headquarters Annexes Committee

25X1 Chairman [ ] introduced the Committee's Building Representatives who were present at this meeting as guests of the FAC. The newly reassembled Committee held their initial meeting on 21 September. [ ] had the opportunity to tour each of the buildings accompanied by the Annexes Committee Building Representative and office managers in those buildings. Most of the buildings are in good shape, needing only minor attention to paint and wall hangings; a few, however, have major problems which may be beyond the reach of this group. A resultant lengthy report will be submitted for review and action. A meeting will be arranged next week with [ ] and Johnson [ ] plus one other member of Logistics, to see how far the FAC Charter can take them. The FAC Chairman would like to attend the next meeting of the Annex Committee. (U)

4. Old Business

a. Control of Visitor Traffic. [ ] OS, briefed the Commission on further developments of directional guidance to visitors to the Agency compound visitor parking lots. The majority of the FAC has no objections to arrow markings on the street surface; this was a counterproposal to the original proposal to use solid lines. There is an apparent flaw in the directional signs as evidenced by many first-time visitors, who even with oral directions, and a map in hand, frequently park illegally and are issued \$10 parking citations. The Commission is recommending a preliminary meeting with a professional traffic-flow consultant.

25X1 [ ] and OS will plan to meet with the consultant that worked with Logistics on the present signs. The hand-out maps will also be reviewed. The FAC will support a program that is reasonably compatible with the present patterns. (C)

b. Agency Seal Medallion for Vincent Melzac. The request to present a medallion to Mr. Melzac has been approved by the Executive Director. Mr. Johnson has requested of Mr. Fitzwater to ask the Director to present it, and will suggest that the FAC members be invited to attend the presentation. (U)

5. New Business

25X1 a. Incentive Awards Bulletin Board. [ ] representing [ ] Chief, Incentive Awards Branch, OP, who could not attend this meeting, presented a proposal for a new more attractive and more eye-catching Incentive Awards bulletin board. They have been tasked by the Executive Committee to do more things in this area because of demonstrable savings to Government which such programs generate. Savings are eight times greater than the awards granted. OP proposes a bulletin board similar to that of the

three-panel Public Affairs (PA) board, located between the PA board and the entrance to the South Cafeteria. The present board is in the North Cafeteria area which serves a much smaller population. A line drawing of the proposed bulletin board, as well as a sample metal holder for suggestion forms were presented for comment. Lucite holders are currently used but the forms tend to slip down in the holder and curl up. It was pointed out that all holders around the building are lucite and, for uniformity, lucite should continue to be used for the suggestion forms. The holders can be redesigned to eliminate the curling problem. OP accepted the suggestion. They intend to put the forms holders on selected bulletin boards near elevator banks on each floor. The Commission approved the construction of a larger bulletin board in space that is available in the C corridor near the PA board, but with the proviso that another drawing/design incorporating recessed lighting be submitted before final approval is given. It was suggested that to standardize the bulletin boards the PA board could be redone with recessed lighting. No decision was reached on this point, but the designers will be asked to look at it. [ ] also mentioned that they would like to have Incentive Awards boards in outer buildings with large populations, e.g., NPIC and CofC. Also mentioned was the problem of servicing the bulletin boards in the outbuildings; they are becoming messy and unattractive. These items will be referred to the Annexes Committee. (U)

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b. Stamp Vending Machines. The Post Office would like to see a lot more stamps sold here to save employees the trip into McLean, where they add to the congestion at the Post Office. They are suggesting installation of several free-standing automatic vending machines, dimensions 5'2" high, 21" wide, 14" deep. An electrical outlet would be required. The Commission has agreed to try out one unit at the North Cafeteria entrance since this location would avoid escorting problems when the machines have to be serviced. [ ] and Mr. Johnson will look for a possible convenient location where a vending machine can be installed on a trial basis. Some time in the future, the Post Office plans to replace the old unit located in the tunnel. (U)

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c. Fence Proposed Outside South Cafeteria. There is a requirement that a fence be installed surrounding an underground propane gas storage area near the South Cafeteria. A proposal has been submitted to enclose the 50' radius area with a white plastic chain looped between 3" diameter 3' high bronze posts. The Commission counterproposed that a smaller circle be marked off. (U)

d. Mirrors Near the Elevators. An employee suggestion has been submitted to install mirrors near the elevators on the first floor to help keep people from bumping into each other. It is agreed that the first floor corridors and elevator wells are spacious and wide enough to accommodate safe pedestrian traffic. The Commission is prepared for a non-endorsement to the suggestion, but defers final judgment to the Safety people. (U)

e. High Pressure Sodium Lights with Newly Designed Hoods Around the Parking Lot Lights. The Office of Logistics is asking for comments about their plans to install high pressure sodium lights with newly designed hoods around the parking lot lights. They have also asked for comments from the surrounding community because the lights will be giving off an orange glow. (U)

f. Cafeteria Committee Chairman. [ ] Chairman of the Cafeteria Committee would like to give a briefing at the next FAC meeting on the major changes planned for the cafeterias. (U)

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g. DCI Portrait Painter. We need to return to the matter of selecting an artist to paint the Director's portrait. Lynn P. Buckham has died. Examples of works of other painters will be sought and brought in for the FAC's consideration. (U)

6. The next meeting of the FAC will be held on Monday, 8 November at 1100 hours in room 7D32. (U)

7. The meeting was adjourned at 1232 hours. (U)

[ ]

Bruce T. Johnson

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